



**MINUTES OF THE REGULAR MEETING OF**  
THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
June 16, 2025

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on **Monday, June 2, 2025**, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Reyna at 6:00 PM

Directors Present: Gallardo, Moreno Pantoja (6:05p.m.), Pantoja, Ojeda, Reyna.

Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake; District Engineer – Dee Jaspar

Pledge of allegiance: The Pledge was led by President Reyna.

**Agenda Item #1: Public Comment**

There was no public comment.

**Agenda Item #2**

**a. Approval of Regular Meeting Minutes of May 19, 2025**

**b. Approval of Regular Meeting Minutes of June 2, 2025**

**c. Accounts Payable for June 2, 2025 – June 13, 2025**

A motion was made to approve Consent Calendar 2.a. and to approve 2.c. by VP Ojeda and seconded by Director Gallardo.

AYES: Gallardo, Pantoja, Ojeda, Reyna.

A motion was made by Director Gallardo and seconded by Director Pantoja to approve item 2.b.

AYES: Gallardo, Pantoja, Reyna. ABSTAIN: Ojeda.

**Agenda Item #3: Board to discuss and possible take action re: Approval of Financial Audit by Brett Van Lant for fiscal year July 1, 2023 - June 30, 2024.**

The General Manager presented the Board of Directors to Brett van lant who conducted the financial audit for Arvin CSD for last fiscal year. Mr. van lant then went on ahead to go through the financial audit which stated the district was in good financial standing and there was nothing to report. The district received another year of good financial standing from the fiscal audit. A motion was made for approval of the financial audit by Director Gallardo and second by Director Pantoja.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna

**Agenda Item #4: Approve approval of special meeting for June 30, 2025.**

The General Manager presented the Board of Directors With the option to have a special meeting on June 30th to have the board of directors approve the cross-connection plan that will be submitted to the state. The Board of directors approved of the special meeting and a motion was made by VP Ojeda and seconded by Director Moreno Pantoja.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna

**Agenda Item #5: Board to discuss and take action re: July 2025 board meetings**

The General Manager informed the board of directors that during July 7th the board would not be able to have a quorum and therefore should reschedule meetings for the month of July. The board agreed to have the July 7th



meeting moved to the 15th and continue to have the second board meeting of the month on July 21<sup>st</sup>. A motion was made by VP Okada and seconded by director Gallardo.  
AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna

**Item #6: Budget workshop for fiscal year July 1, 2025 - June 30, 2026.**

The manager informed the board of directors that Nunez and Nunez CPA's were finalizing the numbers and he would like to table this item for a future date. No action was needed.

**Item #7: Board to discuss and take action re: Cross-Connection Control Plan approval and submittal to State Water Resources Control Board**

The general manager informed the board of directors that the cross-connection control plan would be finalized in the next week and is looking for approval from the board to send in the plan to the state after a thorough review of the plan with legal counsel. The board of directors opted to have a special meeting on June 30th to review the plan and approve it on that date. No action was needed as a special meeting for June 30th has already been approved

**Item #8: Board to discuss and take action re: Approval of Resolution 25-01: Continuing Budget Resolution for Fiscal Year 2025-2026**

The General Manager stated he would like more time to allow CPA's Nunes and Nunes to finish bookkeeping in the current year to get a better idea of numbers for the following fiscal year. A motion was made by Director Gallardo and seconded by Director Pantoja.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna

**Item #9: Staff Comments**

**General Manger:** General Manager presented to the board activities list of the last two weeks. Had a meeting with Supervisor Couch on looking for grants to finish street in front of the solar project.

**Legal Counsel:** No Comments.

**District Engineer:** Haven Drive project has started and is slated to take 8-10 weeks for completion.

**Agenda Item #10: Board Member Comments:**

- a. **Director Gallardo:** Asked if it would make financial sense to hire a grant writer. Engineering firm usually does this for the District. Also asked for an update on the Cooperative Project with Arvin Edison WSD and the General Manager informed him that the District is working on finalizing the contract.
- b. **Director Moreno Pantoja:** No comment.
- c. **Director Pantoja:** No comment.
- d. **Vice President Ojeda:** No comment.
- e. **President Reyna:** No comment.

**Agenda Item #11: Adjournment**

A motion was made by Director Pantoja and seconded by Director Moreno Pantoja to adjourned the meeting at 6:51 P.M.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna.

**Submitted by:**

**Attest:**

*Raul Barraza, Jr.*

*Aurelio Reyna*

**Raul Barraza, Jr.  
Board Secretary/General Manager**

**Aurelio Reyna  
Board President**